



## PENICUIK HIGH SCHOOL PARENTS' ASSOCIATION AGM

WEDESDAY 5<sup>TH</sup> OCTOBER 2016  
AT 7 PM IN PENICUIK HIGH SCHOOL

### Present

Josie Adamson (Depute Head)  
Helen Armstrong (Parent)  
Julie Begbie (Parent)  
Liz Davidson (Treasurer, Parent)  
Petya Furnadzhieva (Parent)  
Donnie Macdonald (Acting Head Teacher)  
Gillian Shepherd (Vice Chair, Parent)  
Sheila Stewart (Parent)  
Lynsey Weir (Minutes Clerk)  
(Head Boy)  
(Head Girl)

### Apologies

Leesa Holywell (Parent)  
Jennifer Martin (Chair, Parent)  
Susan Mills (Parent)

## 1.0 WELCOME AND APOLOGIES

### 1.1 Welcome, Apologies

In the absence of Jennifer Martin, Gillian Shepherd Chaired the meeting. GS opened the meeting by welcoming all and introducing the office bearers. A special welcome to our new faces. Apologies noted as above. Previous AGM minutes approved.

## 2.0 CHAIRS REPORT

1) In the absence of Jennifer Martin, Gillian Shepherd read out Jennifer's Chair Report.

I firstly would like to thank all the committee members for all their commitment and support over the last year. Thanks also to the management team who have also given up their time to support the Parents' Association, to the janitorial staff who set up the tea & coffee for our meetings and to Lynsey who comes along and takes our minutes.

The office bearers for 2015-2016 were Chairperson Jennifer Martin. Vice Chair Gillian Shepherd, Treasurer Liz Davidson, Minutes Clerk Lynsey Weir.

## ACTION

Over the last year the Parents' Association has once again had an active role within the school. We currently have 37 members on our e-mail list and 63 members on our FB page that Julie Begbie refreshed for us this year.

We have started to provide refreshments at all the parents evenings and have generated an additional £155.43 in funds for the PA. We have also continued to support the Y.P.I nights supported by Josie Adamson to raise funds for the PA.

During this year's meetings Josie Adamson came and spoke to us about Visible Learning and updated us with the changes that had been made towards this years activities week in June. (Different activities and a new payment plans for parent/carers to be able to start paying for their child/ren activities through the academic year). Tracey Edge-Loake attended a meeting and advised the PA on the new Nurture Room that was being set up to support S1 who were identified as having suffered from trauma, the PA offered to support the project financially but it was felt at the current time financial support was not required.

Mandy Mitchellmore came and spoke to us about "Better eating, Better Learning" she is going to be working closely with the local Cluster primary schools, current pupils and parent/carers throughout the year with this project. At the same meeting Lisa Forbes explained to the PA about the "Right Respecting Schools project" senior pupils had asked to start in school. She advised us that pupils would be working towards Level 1 of the project and it would take approximately 1 year to complete.

Jim Young over the year has also kept us up to date with the Store House Project in Penicuik that senior pupils at the school are also involved with.

Ross Jamison has again kept us informed of results from the SQA for P.H.S and over the year gave us information on various school issues including the new senior faze that should be implemented by 2017.

The PA has continued to raise funds through the 50/50 club and has supported the school with various donations to which can be seen in full in the treasurer's report. The club is currently being overseen by Gillian Shepherd.

### **3.0 ELECTION OF OFFICE BEARERS**

- 1) Jennifer Martin will remain as Chair as proposed by Liz Davidson and seconded by Gillian Shepherd.
- 2) Gillian Shepherd will remain as Vice Chair as proposed by

Julie Begbie and seconded by Liz Davidson.

- 3) Liz Davidson will remain as Treasurer as proposed by Gillian Shepherd and seconded by Julie Begbie. It has been noted that a new S1 parent joining next Summer has expressed an interest in taking over the Treasurer role.
- 4) Lynsey Weir will remain as Minutes Clerk.
- 5) Gillian Shepherd will assist with the 50/50 Club role.
- 6) Any parents wishing to join the Parent Council would be most welcome.

#### **4.0 TREASURERS REPORT**

1) LD gave an overview of the accounts which run from 1 August – 31 July.

2) The balance of the account as at 31 July 2016 is £1,795.

3) Donations this year include £500 to the PHS Hardship Fund; £160 for Netball Strips; £150 towards catering for an event during the ERASMUS visit; and small amounts to the Music department and for a Retiral gift.

4) £112 was raised by holding a raffle and cake sale at the YPI Final evening in February. A further £145 was raised by serving refreshments and home baking at the five Parents Evenings.

5) Our regular source of income is the 50/50 Club which currently draws in £240 per month with 40% (£96) being given out in prizes, leaving £144 accumulating in funds. Over the year this will amount to only £1,728 being raised.

6) LD stressed the importance of promoting the 50/50 Club to gain new members and running stalls at school events in order to bring in extra income.

7) GS thanked Liz Davidson for her assistance.

8) DM congratulated the Parents Association on this year's fundraising total.

9) LD to email the report to the office for sending out to Parents.

LD

#### **5.0 ANY OTHER BUSINESS**

1) DM expressed thanks from the school to the Parents Association for their commitment and work with attending meetings and raising funds, it is greatly appreciated.

2) It was agreed to promote the Facebook page and add members which may find the page useful. DM advised maintenance on the school website is ongoing.

3) GS read out a thank you for the donation we provided for reading material for the reading room.

4) GS advised of an invitation from Mandy Mitchelmore with regards to the Better Eating campaign and parents are invited to come for lunch in the Bite Site and provide feedback. GS to email all details.

GS

Date of next meeting Tuesday 29 November at 1900hrs.

**Name of Chairperson:** \_\_\_\_\_

**Signature of Chairperson:** \_\_\_\_\_

**Date Minutes Approved:** \_\_\_\_\_